



**KENYATTA UNIVERSITY
EMBU CAMPUS
OFFICE OF THE DIRECTOR**

SCHEDULE OF MEETINGS FOR 2019/2020 ACADEMIC YEAR

SATURDAY, MARCH 30, 2019

AUGUST, 2019

DATE	DAY	TIME	FUNCTION	VENUE
01/08/2019	Thur.	2.00 pm	Marketing Committee Meeting	Boardroom
05/08/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
06/08/2019	Tue	11.00 am	SoBusiness Staff Meeting	Boardroom
07/08/2019	Wed	11.00 am	SoEducation Staff Meeting	Boardroom
08/08/2019	Thur.	11.00 am	SoHumanities Staff Meeting	Boardroom
09/08/2019	Fri.	11.00 am	SoEcon Staff Meeting	Boardroom
14/08/2019	Wed.	10.00 am	Meeting with Class Reps	Boardroom
19/08/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
22/08/2019	Thur.	02.00 pm	Marketing Committee	Boardroom
30/08/2019	Thur.	10.00 am	Management Review Meeting	Boardroom

SEPTEMBER, 2019

DATE	DAY	TIME	FUNCTION	VENUE
02/09/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
06/09/2019	Fri.	08.00 am	Lecturers, Staff Meeting	Campus Hall
13/09/2019	Fri.	09.00 am	Students Induction	Campus Hall
16/09/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
18/09/2019	Wed.	10.00 am	Meeting with Class Reps	Boardroom
19/09/2019	Thur.	10.00 am	All Coordinators Meeting	Boardroom
24/09/2019	Tue.	04.30 pm	Meeting with postgraduate students	Campus Hall
25/09/2019	Wed.	02.00 pm	Staff Meeting	Boardroom
30/09/2019	Thur.	02.00 pm	Campus Management Board Meeting	Boardroom

OCTOBER, 2019

DATE	DAY	TIME	FUNCTION	VENUE
02/10/2019	Tue	02.00 pm	Motivational Talk	Campus Hall
07/10/2019	Mon.	10.00 am	Admissions Committee Meeting	Boardroom
14/10/2019	Mon.	09.00 am	SoE Student & Staff Meeting	Campus Hall
18/10/2019	Fri.	02.30 pm	Meeting with all students	Campus Hall
22/10/2019	Wed.	02.30 pm	Humanities staff & student leaders meeting	Boardroom
25/10/2019	Fri.	04.00 pm	Mid-Semester Progress Evaluation	Boardroom
28/10/2019	Mon.	02.00 pm	Student Welfare Committee Meeting	Boardroom
28/10/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
29/10/2019	Tue.	10.00 am	SoE Staff & Postgraduate Student Meeting	Campus Hall
31/10/2019	Thur.	10.00 am	SoBus. Staff & Postgraduate Student Meeting	Boardroom

NOVEMBER, 2019

DATE	DAY	TIME	FUNCTION	VENUE
04/11/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
18/11/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
20/11/2019	Wed	02.00 pm	Postgraduate Seminar	Campus Hall
22/11/2019	Fri.	10.00 pm	CEP Lecturers Meeting	Boardroom
26/11/2019	Tue.	10.00 pm	Meeting with Class Reps	Boardroom
28/11/2019	Tue.	10.00 am	ISO Committee Meeting	Boardroom

DECEMBER, 2019

DATE	DAY	TIME	FUNCTION	VENUE
02/12/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom
16/12/2019	Mon	10.00 am	Admissions Committee Meeting	Boardroom

JANUARY 2020

DATE	DAY	TIME	FUNCTION	VENUE
13/01/2020	Mon.	10.00 am	Admissions Committee Meeting	Boardroom
17/01/2020	Fri.	10.00 am	Coordinators Staff Meeting	Boardroom
15/01/2020	Mon.	10.00 am	Students Induction Meeting	Campus Hall
17/01/2020	Fri.	11.00 am	All Lecturers Meeting	Boardroom
23/01/2020	Thur.	02.30 pm	ISO Meeting	Boardroom
27/01/2020	Mon.	10.00 am	Admissions Committee Meeting	Boardroom

FEBRUARY 2020

DATE	DAY	TIME	FUNCTION	VENUE
03/02/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
07/02/2020	Mon	02.30 pm	Staff Meeting	Boardroom
11/02/2020	Tue.	2.00 pm	E-Learning Committee Meeting	Boardroom
17/02/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
20/02/2020	Thur.	10.00 am	Management Review Meeting	Boardroom
24/02/2020	Thur.	02.00 pm	Motivational Talk	Campus Hall
25/02/2020	Tue.	02.00 pm	Staff & Student Meeting	Campus Hall
27/02/2020	Thur.	03.00 pm	Meeting with Class Reps	Boardroom

MARCH, 2020

DATE	DAY	TIME	FUNCTION	VENUE
02/03/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
04/03/2020	Wed.	02.00 pm	Student Welfare Meeting	Boardroom
13/03/2020	Fri.	03.00 pm	Career Talk	Boardroom
16/03/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
19/03/2020	Thur.	02.00 pm	Campus Management Board meeting	Boardroom
26/03/2020	Thur.	02.00 pm	ISO Staff Meeting	Boardroom

APRIL, 2020

DATE	DAY	TIME	FUNCTION	VENUE
06/04/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
07/04/2010	Tue	11.00 am	SoBusiness Staff Meeting	Boardroom
14/04/2019	Tue.	11.00 am	SoEducation Staff Meeting	Boardroom
15/04/2020	Wed.	11.00 am	SoHumanities Staff Meeting	Boardroom
16/04/2020	Thur.	11.00 am	SoEcon Staff Meeting	Boardroom
20/04/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
29/04/2020	Wed.	02.00 pm	Staff Meeting	Boardroom

MAY, 2020

DATE	DAY	TIME	FUNCTION	VENUE
04/05/2020	Mon.	10.00 am	Admissions Committee Meeting	Boardroom
13/05/2020	Wed.	10.00 am	All Lecturers Meeting	Boardroom
18/05/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
26/05/2020	Tue.	02.00 pm	Public Lecture	Campus Hall

JUNE, 2020

DATE	DAY	TIME	FUNCTION	VENUE
01/06/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
11/06/2020	Thur.	02.00 pm	Campus Management Board Meeting	Boardroom
18/06/2020	Thur.	02.00 pm	ISO Committee Meeting	Boardroom
22/06/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
26/06/2020	Fri.	02.00 pm	Motivational Talk	Campus Hall

JULY, 2020

DATE	DAY	TIME	FUNCTION	VENUE
06/07/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom
14/07/2020	Tue	11.00 am	Resident Lecturers Meeting	Boardroom
20/07/2020	Mon	10.00 am	Admissions Committee Meeting	Boardroom